

# Selover Public Library

## Board of Trustees Meeting Minutes

Held January 15, 2025

The Selover Public Library Board of Trustees met at the library on Wednesday, January 15, 2025 for their regular monthly meeting. In attendance were Jon Jensen, Jeff Jordan, Joyce Ray, Ronda Siegfried, Candace Thompson, Kristin Weaver, and Director Martha Wall.

President Jon Jensen called the meeting to order at 6:06 P.M. and welcomed everyone.

The agenda was approved.

The minutes of the December 18, 2024 meeting were read and approved. The minutes of the December 18, 2024 annual reorganizational meeting were also read and approved.

The Treasurer's Report for December, 2024 was presented by Fiscal Officer Jeff Jordan. It was accepted and a copy may be seen in the fiscal officer's file.

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** Candace Thompson has accepted the invitation to join the Selover Public Library Board of Trustees. She will fill the unexpired term of Trustee Linda Goare for the term ending December 31, 2028. She was read the oral oath by President and Notary Public, Jon Jensen.

Jon: "Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; that you will faithfully and impartially discharge your duties as trustee of the Selover Public Library, Morrow County, Ohio to the best of your abilities and in accordance with the laws now in effect and herein after to be enacted, during your continuance in said office and until your successor is elected and qualified?"

Candace: "I do."

A discussion was held to determine if the board should continue to utilize the same ledger style paper and binder system for the monthly meeting minutes. Director Wall explained that she had spoken to the directors of several local libraries. All of them advised that they use a regular binder to store their meeting minutes.

**25-01** Ronda Siegfried made a motion that the library switch to using a typical binder to keep minutes and to make them available online as a PDF. Joyce Ray second the motion. Motion passed with Jensen – aye, Jordan – aye, Siegfried – aye, Thompson – aye, Weaver – aye.

The Board of Trustees were given an updated copy of the directory and all verified that their information was correct.

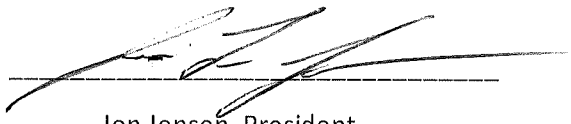
Director Wall shared the Time Off Policies portion of the Employee Handbook. The board members reviewed the policies and discussed adding language to clarify issues regarding holiday pay

and vacation. This language will be added and the board will review this policy again at the next monthly meeting.

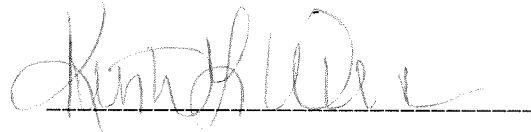
**DIRECTOR'S REPORT:** Library Statistics for December 2024 and year to date were shared.

Images of the following activities sponsored by the library were shared: Story Time, Outreach Story Time, Craft Night/Cooling Night, Homeschool Book Club, Robotics Level 2, Winter Break Drop-in Activities, Email Newsletter Raffle Winner, 2025 Reading Challenge, 2024 Off-Site Drop Box Numbers, Nursing Home Outreach, Karen's Kids Outreach, Selover Shelfies Book Club.

Being no further business, the meeting was adjourned at 7:39 P.M.

A handwritten signature in black ink, appearing to read 'Jon Jensen', written over a horizontal dashed line.

Jon Jensen, President

A handwritten signature in black ink, appearing to read 'Kristin Weaver', written over a horizontal dashed line.

Kristin Weaver, Secretary